



## **HVAC Helper Summary**

Ables Inc. is seeking HVAC Helpers to join our growing team. In this position, you will be responsible for performing HVAC installations of residential and commercial equipment, ductwork, and associated materials.

### **Responsibilities and Duties**

- Lead by example and comply with all Ables safety and environmental requirements, policies, and procedures
- Embrace and promote the Ables culture in all day-to-day activities; foster and promote a positive, respectful work environment that is aligned with Ables values
- Ensure customer requirements are achieved
- Assisting with the installation of HVAC systems on commercial and residential properties.
- Operating a variety of hand and power tools needed for HVAC installation.
- Cleaning and replacing air ducts.
- Following instructions for picking up and delivering parts, tools, materials, and supplies to and from the job site.
- Ensuring all tools, materials, and equipment are in good working order.
- Coordinating with team members to provide excellent customer service.
- Ensuring all HVAC systems remain compliant with industry standards and regulations.

### **Qualifications/Skills/Requirements**

- High School Diploma required
- Completion of a relevant apprenticeship may be advantageous.
- In-depth knowledge of HVAC systems and their inner workings is not required but encouraged
- Familiarity with all tools and equipment necessary for HVAC installation is not required but encouraged
- Physical fitness and manual dexterity.
- Ability to follow instructions.
- EPA certification or be working towards NATE certification is not required but encouraged
- Must have required tools or will purchase them
- Valid driver's license and good driving record required
- Excellent interpersonal and communications skills (written and verbal)
- Strong organizational, analytical, and problem-solving skills a must; solution-focused
- Team player, ability to work effectively across functional lines

Ables Inc. offers a competitive wage and benefit package and is an Equal Opportunity Employer.

**www.ablesinc.com**  
**OH LIC #26792**

**3370 East Pike**  
**Zanesville, Ohio 43701**  
**P: 740-439-2186 & 740-453-6015**  
**F: 740-439-2158**

Equal Opportunity Employer  
Drug Free Workplace

**At Ables, We Truly Believe All Our Customers Deserve The Very Best.**