



HVAC TECHNICIAN

Basic Function:

The basic function of the technician is to properly find the problem and work toward an efficient solution to the problem. He is responsible for maintaining the quality of his work up to acceptable company standards and for representing the company in a manner that promotes good relations.

Essential Duties:

- Assess the problem; find the appropriate solution to the issue; repair the problem in a timely and efficient manner.
- Be neat and clean at all times and keeping the truck and equipment the same
- Attend all training classes and training seminars to keep his expertise upgraded in his field
- Adhering to proper procedures in the use of paperwork (work order, return material tags, etc.)
- Take direction regarding scheduling from installation manager
- Keeping the service coordinator informed at all times as to " where he is", " where he's been", and " where he's going"
- Follow through on job problems
- Turn in all paperwork to office; making sure it is filled out completely and accurately in the field.
- Responsible for having all minimum required stock on truck at all times
- Other tasks as requested by the Operations Manager

Qualifications

- Good Mechanical Ability
- EPA certification or be working towards NATE certification
- Ability to represent Ables Inc. in a professional manner with customers, vendors, staff and the general public
- Must have required tools
- Work well under pressure
- Must have valid drivers license and a good driving record.
- Ability to handle difficult customer issues
- Adaptability
- Good Communicator
- Ability to direct and train helpers

Working Conditions

This position works in the field. Is exposed to driving hazards. Adherence to Safety Policy and Driving Safety Policy is vital

Physical Demands

The physical demands for this position are heavy. Must be able to lift/carry up to 50lbs.

Must be self motivated and able to handle rapidly changing priorities and several tasks simultaneously.

Job Type: Full-time